



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

OFFICE MEMORANDUM
OM No. 032, s. 2021

May 03, 2021

**TOP MANAGEMENT MEETING IN PREPARATION FOR THE SOFT OPENING OF SUB-OFFICES
IN REAL, CATANAUAN AND GUMACA, QUEZON**

TO: OIC-Assistant Schools Division Superintendents,

Ms. Luzviminda T. Buerano
PSDS-Real District

Ms. Donata Anonuevo
School Head-Real Central School

Ms. Esmeralda N. Tan
PSDS-Catanauan I District

Ms. Chona DL. Andrade
PSDS-Catanauan II District

Mr. Joseph Presly Labaguez
School Head-Catanauan Central School

Mr. Marlon M. Rañeses
PSDS-Gumaca East District

Ms. Lourdes Tan
PSDS-Gumaca West District

Mr. Calixto Blazo
School Head-Gumaca National High School

All Others Concerned

1. In reference to the the above subject, please be advised to attend the meeting on **May 04, 2021** at **1:30 p.m.** via Zoom with **User ID: 922 9858 7995** and **PW: 12345.**

DEPEDQUEZON-TM-SDS-04-010-004



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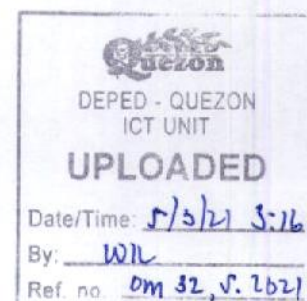




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2. The participants are requested to connect to the prescribed link 15 minutes before the meeting begins. It is also recommended to enter their **Full Name in their corresponding zoom accounts** for proper identification.
3. All expenses relative to this activity shall be chargeable against local fund subject to usual accounting and auditing procedures.
4. Attendance is a must. For strict compliance.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



OSDSsvd05/03/2021

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